

CITY OF FORT ATKINSON
City Council Minutes ~ April 21, 2020

CALL MEETING TO ORDER.

President Kotz called the meeting to order at 7:00 pm via Zoom.

ROLL CALL.

Present via Zoom: Cm. Becker, Cm. Hartwick, Cm. Johnson, Cm. Scherer and Pres. Kotz. Also present via Zoom: City Manager, City Engineer, City Clerk/Treasurer, City Attorney and Council-Elect Brandon Housley.

APPROVAL OF MINUTES OF APRIL 9, 2020 REGULAR COUNCIL MEETING.

Cm. Becker moved, seconded by Cm. Hartwick to approve the minutes of April 9, 2020 regular council meeting. Motion carried unanimously via Zoom.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

After three calls, no public comments were provided.

PETITIONS, REQUESTS AND COMMUNICATIONS

a. *Request by Fort Atkinson Generals to hold Baseball Fest at Jones Park on June 18-21, 2020.*

Manager Trebatoski introduced the annual event. Jim Roethel participated in the discussion via Zoom to discuss the season in relation to the coronavirus pandemic. The Generals Board will base their decision on the CDC. They will make the final determination at the end of May. Should the June dates not work, a future event of a smaller scale may be scheduled. This would be the 18th year.

Cm. Hartwick moved, seconded by Cm. Johnson to approve the request by Fort Atkinson Generals to hold Baseball Fest at Jones Park on June 18-21, 2020. Motion carried on a unanimous roll call vote via Zoom.

RESOLUTIONS AND ORDINANCES

a. *Ordinance restricting parking on both sides of Highland Avenue west of Janesville Avenue on Monday through Friday from 6:00 a.m. to 6:00 p.m.*

This is the second reading of the ordinance. No comments have been received.

Cm. Becker moved, seconded by Cm. Johnson to send the ordinance to its third reading. Motion carried unanimously via Zoom.

b. *Ordinance changing speed limit to 30 m.p.h. on North High Street from Ralph Street north to the City limits.*

This is the second reading of the ordinance. Police Chief Bump requested this item. Staff have received no comments.

Cm. Becker moved, seconded by Cm. Hartwick to send the ordinance to its third reading. Motion carried unanimously via Zoom.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. *Building, Plumbing and Electrical Permit Report for March, 2020.*
- b. *Minutes of Plan Commission meeting held April 14, 2020.*

Cm. Hartwick moved, seconded by Cm. Becker to accept and file the Reports of Officers, Boards and Committees. Motion carried unanimously via Zoom.

UNFINISHED BUSINESS

- a. *Recommendation from Plan Commission to approve Certified Survey Map creating one new parcel in the Klement Business Park.*

Engineer Selle presented the recommendation to create one lot in the business park following an offer to purchase.

Cm. Becker moved, seconded by Cm. Johnson to approve the recommendation from Plan Commission to approve Certified Survey Map creating two new parcels in the Klement Business Park. Motion carried by a unanimous roll call vote via Zoom.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

- a. *Verified claims.*

Cm. Hartwick moved, seconded by Cm. Scherer to approve the list of Verified Claims, Appropriations and Contract Payments presented by the Finance Director and authorize payment. Motion carried on a unanimous roll call vote via Zoom.

Cm. Hartwick read a letter thanking the community for their support.

MOTION TO ADJOURN – SINE DIE

Cm. Hartwick moved, seconded by Cm. Scherer to adjourn – sine die. Motion carried unanimously via Zoom.

The City Clerk administered the oath of offices to newly elected Council members, Bruce Johnson and Brandon Housley.

ROLL CALL

The City Manager called to order the first meeting of the 2020-2021 City Council.

Present via Zoom: Cm. Becker, Cm. Housley, Cm. Scherer, Cm. Johnson and Cm. Kotz.

Nomination for President of the Council.

Cm. Becker was unanimously elected for President of the Council and took over presiding the meeting.

Nomination for President Pro Tem.

Cm. Scherer was unanimously elected as President Pro Tem.

Selection of Council member on Plan Commission.

Cm. Kotz moved, seconded by Cm. Scherer to select Cm. Johnson to serve on the Plan Commission. Motion carried unanimously via Zoom.

Designation of official City newspaper.

Cm. Kotz moved, seconded by Cm. Scherer to confirm the Daily Jefferson County Union as the official newspaper of the City of Fort Atkinson. Motion carried unanimously via Zoom.

NEW BUSINESS

a. Review and approve 2019 Annual Report on Recycling Program and authorize signature by proper officials.

Engineer Selle reviewed the annual report. The city recycled 984.41 tons of materials. This compared to 993.8 in 2018. The city's net eligible recycling costs excluding yard waste is \$214,980, which exceeds our grant amount. The city will receive the full amount of the grant, \$35,098.

Cm. Scherer moved, seconded by Cm. Johnson to approve the 2019 Annual Report on Recycling Program and authorize signature by proper officials. Motion carried unanimously via Zoom.

b. Notification from Arbor Day Foundation of Tree City USA Award for 2019.

Manager Trebatoski reviewed the 28th year of the Tree City USA designation as we meet the four requirements.

Cm. Kotz moved, seconded by Cm. Johnson to accept and file the Notification from Arbor Day Foundation of Tree City USA Award for 2019. Motion carried unanimously via Zoom

c. Request to proclaim April 24, 2020 as Arbor Day in the City of Fort Atkinson.

Manager Trebatoski presented the proclamation.

Cm. Kotz moved, seconded by Cm. Scherer to accept and file the request to proclaim April 24, 2020 as Arbor Day in the City of Fort Atkinson. Motion carried unanimously via Zoom.

MISCELLANEOUS

a. Granting operator licenses.

Cm. Scherer moved, seconded by Cm. Johnson to approve the granting of operator licenses. Motion carried unanimously via Zoom.

b. City, Sewer, Water and Stormwater Utility Financial Statements as of March 31, 2020.

Manager Trebatoski reviewed the first quarter financials as of March 31st. All Departments have been asked to hold off on any large capital or non-essential purchases for the time being.

Cm. Johnson moved, seconded by Cm. Kotz to accept and file the City, Sewer, Water and Stormwater Utility Financial Statements as of March 31, 2020. Motion carried unanimously on a roll call vote via Zoom.

ADJOURNMENT

Cm. Kotz moved, seconded by Cm. Scherer to adjourn. Meeting adjourned at 7:45 pm. Motion carried unanimously via Zoom.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL